

Decision Pathway – Report

PURPOSE: Key decision

MEETING: Cabinet

DATE: 03 March 2020

TITLE	Extension to award of contract for provision of CCTV and Fibre		
Ward(s)	All		
Author: Peter Anderson		Job title: Head of Service, Connected City	
Cabinet lead: Cllr. Craig Cheney		Executive Director lead: Stephen Peacock	
Proposal origin: BCC Staff			
Decision maker: Cabinet Member			
Decision forum: Cabinet			
Purpose of Report: <div><div><div>1.</div><div>To seek approval to increase the value of the contract award sum from £400k to up to £1,000,000 for the CCTV / Fibre installation, supply and maintenance contract.</div></div><div><div>2.</div><div>To provide background information and rationale for the reason for the increase.</div></div></div>			
Evidence Base: <div><div><p>On the 5th February 2019, approval was granted by the Council’s Commissioning & Procurement Group to extend and align the CCTV and Fibre contract with Select Electrical Limited, to allow sufficient time for a competitive re-procurement to take place. The decision to competitively procure and award a new contract was taken via a Key Decision in June 2019. The Council is currently in a ‘live’ procurement process to award a new contract for the supply, installation and maintenance of CCTV and Fibre which is expected to be awarded in March 2020.</p><p>The existing contract with Select Electrical Limited was therefore extended until April 2020, with an optional extension to 31st July 2020, to allow for any transition that may be required. This allowed for an associated increase in contract value of £400k, which was 10% of the contract value of £4 Million as per the previous approval on 20th July 2017.</p><p>At the time that the extension was agreed, the expenditure that was expected to be necessary until the end of the current contract was £400k. However, a number of Authority-wide projects requiring fibre and CCTV works were not visible at the time and the volume of repairs and reactive maintenance has exceeded that of the original calculations. This has been compounded by the seasonal weather and large number of ‘fibre strikes (whereby ducting and fibre have been damaged due to civil engineering works in the footways and carriageways) resulting in urgent repairs to reinstate the critical infrastructure.</p><p>This paper therefore requests an increase in the value of the current extension from £400K to up to £1,000K to cover the expenditure on necessary CCTV and fibre works that will be needed before the current competitive procurement activity has concluded and a new contract is in place. This paper also requests the ability to invoke the optional 3 month extension in the current contract out to 31st July 2020, if this is required to ensure continuity of service to the newly procured contract: this would not require an increase in the budget envelope outlined above.</p></div></div>			

Cabinet Member / Officer Recommendations:*That Cabinet*

1. Approve the increase in the value of the contract award sum from £400k to up to £1,000k for the period up to 31st July 2020.

Corporate Strategy alignment:

1. Corporate Strategy - Well Connected Theme – Make Progress Towards Being the UK's Best Digitally Connected City – specifically inviting responses to the Prospectus to secure investment and partnerships that utilise our assets and deliver services to all.
2. One City Strategy - Being Well Connected – specifically - improve physical and geographical connectivity; tackling congestion and progressing towards a mass transit system and reduce social and economic isolation and help connect people to people, people to jobs and people to opportunity.

City Benefits:

1. This contract supports the Council's fibre (BNet) network, which is a major and critical asset to the city. It supports services across the city including ICT, university, Metro-bus, public space CCTV, street lighting, and traffic signals. When changes, extensions or repairs are needed to our BNET network, this is the contract that is used to ensure they can be carried out to meet the requirements of the City and its citizens.
2. The BNet network is the foundation and infrastructure that enables the city to 'keep moving, keep healthy and keep safe' – the core service offer of the city's Operations Centre. In addition, a reliable and functioning network enables the Council's to fulfil its emergency planning and response functions under the Civil Contingencies Act 2004

Background Documents:

The following links provide details of the value and benefits of having a 'connected city' and what a functioning fibre network can provide above business as normal.

Connectivity is a key element of the One City plan as referenced above and will help shape the prospectus. See Link to One City Plan for further background information (<https://www.bristolonecity.com/one-city-plan>)

Connecting Bristol Strategy (<https://www.connectingbristol.org/strategy/>)

Revenue Cost	£0.11m	Source of Revenue Funding	10367, 15067 Maintenance Budgets
Capital Cost	Up to £1m	Source of Capital Funding	Operations Centre CCTV / Fibre
One off cost <input checked="" type="checkbox"/>	Ongoing cost <input type="checkbox"/>	Saving Proposal <input type="checkbox"/>	Income generation proposal <input type="checkbox"/>

Required information to be completed by Financial/Legal/ICT/ HR partners:

Finance Advice: The report seeks approval to increase the value of a contract award sum waiver to £1m to cover urgent works required, pending the award of a new contract which is imminent. These works have been through the normal approval channels, and some have already been procured (see Table 1 below). These works will be funded in the main from the existing current Capital Programme which includes a budget of c£1.86m for the Operations Centre CCTV / Fibre schemes in 2020/21 (item reference NH06A BOC Phase 2). In addition, there is c£110k Maintenance budget available within the Services revenue accounts to cover relevant works.

All of the works will be funded from these existing budgets.

Table 1

Committed Spend.	£ 515,539.82
Pipeline Activity	£ 125,000.00
Seasonal Forecast	£ 116,735.05
Total Forecast	£ 757,274.87

Finance Business Partner: Kayode Olagundoye, Interim Finance Business Partner, Growth and Regeneration, 07/02/2020

2. Legal Advice: It is recognised that the extension of the contract places the Council in a situation where it may breach the procurement regulations. The fact that the extension is required to allow time for the Council to follow a fully compliant procurement process, will help mitigate the risk of challenge. Legal services will advise and assist officers with regard to the conduct of the proposed procurement process and the resulting contractual arrangements.

Legal Team Leader: Husinara Jones, Team Leader/Solicitor, 4th February 2020

3. Implications on IT: There are no anticipated implications to IT Services in relation to the recommended changes

IT Team Leader: Simon Oliver, Director Digital Transformation - 21.01.2020

4. HR Advice: There are no HR implications anticipated

HR Partner: Celia Williams, G&R Business Partner – 21.01.20

5. Procurement Advice: It is recognised that the extension of the contract places the Council in a situation where it may breach the procurement regulations. However a new compliant procurement has been run and is about to enter standstill for CCTV/Fibre this approval is to cover the Mobilisation of the new contract

Category Manager: Spencer Penny 3/2/2020

EDM Sign-off	Stephen Peacock	22.01.20
Cabinet Member sign-off	Cllr. Craig Cheney	03.01.20
For Key Decisions - Mayor's Office sign-off	Mayor's Office	03.02.20

Appendix A – Background	NO
Appendix B – Details of consultation carried out - internal and external	NO
Appendix C – Summary of any engagement with scrutiny	NO
Appendix D – Risk assessment	NO
Appendix E – Equalities screening / impact assessment of proposal	NO
Appendix F – Eco-impact screening/ impact assessment of proposal	NO
Appendix G – Financial Advice	NO
Appendix H – Legal Advice	NO
Appendix I – Exempt Information	NO
Appendix J – HR advice	NO
Appendix K – ICT	NO
Appendix L – Procurement	NO